

## 2<sup>nd</sup> CIRCULAR March 2018

### 1. Deadline for registration

The deadline to register for the Meeting and the technical Workshop is the **15<sup>th</sup> of April, 2018**. Please be aware that here is a limited number of available places for the event.

We ask that all participants who have not registered yet to complete the pre-registration form at:

<http://meeting.islandbiosphere.org/Solicituds/FormSol.aspx?Tipo=INSC>

### 2. Submitting a communication

We ask all attendees who wish to present a communication to the Meeting, to send it (in PDF or PPT format) by email to [wnibr.menorca@cime.es](mailto:wnibr.menorca@cime.es) before the **15<sup>th</sup> of April, 2018**.

The presentation must fit on one of the following topics:

- Tourism
- Environmental vectors (energy, water & waste) and climate change
- Biodiversity management, resilience, and ecosystem restoration
- Population and local development
- Marine management

Each communication must be complemented by an article (in English or Spanish), together with 2-4 relevant figures, which will be published in the proceedings book of the Meeting. Each article should include title, author/s and contact data, summary, keywords, contents, results and conclusions. The deadline for the submission of articles is the **30<sup>th</sup> of April, 2018**.

The rules for submitting communications and articles and other relevant information will be available on the website at the "Documents" section:

<http://meeting.islandbiosphere.org/Contingut.aspx?IdPub=904>

### 3. Submitting workshop proposals

The training workshops for biosphere reserve managers will be held on the 25<sup>th</sup>-26<sup>th</sup> of May at the Island Council of Menorca, in the form of participatory workshops. We invite participants who wish to organize a workshop on a practical management topic in which they have experience, to submit a workshop proposal.

For the submission of proposals, it is requested to fill in the attached form and send it by mail to [wnibr.menorca@cime.es](mailto:wnibr.menorca@cime.es).

The deadline for the submission of workshop proposals is the **6<sup>th</sup> of April, 2018**.

After the workshop sessions, each workshop leader will prepare a summary (in English or Spanish) that incorporates the results and conclusions, which will be published in the

[www.islandbiosphere.org](http://www.islandbiosphere.org)

proceedings book of the Meeting. The deadline for the submission of workshop summaries is the **22<sup>th</sup> of June, 2018**.

#### 4. Travel and accommodation

Trip information of all participants (flight number, date and time of arrival/departure) should be communicated to the organization by email ([wnibr.menorca@cime.es](mailto:wnibr.menorca@cime.es)) in order to facilitate the logistics of the event.

We recommend those participants who have not booked accommodation yet, to make their reservations in advance. For more information about accommodation possibilities in Maó, you can contact the organization or visit the cartography page of Menorca at <http://ide.cime.es/sitmun/turisme.jsp>

The participants which expenses covered by UNESCO or OAPN should coordinate with those entities to organize the hotel and travel logistics. UNESCO and OAPN will collect all the relevant data to proceed with the travel arrangements, remitting to the participants the documents needed for the trip.

#### 5. Side events

We inform that the **5<sup>th</sup> edition of Greening the Islands International Conference** (<http://www.greeningtheislands.net/gti5/>) will take place on the 17<sup>th</sup>-18<sup>th</sup> of May in Menorca. This event will focus on the most urgent problems that islands face, such as energy production, water consumption, mobility management, waste and tourism flows. The central theme of the meeting will be the "biosphere". As the issues addressed are of interest for island BR managers, and the dates of this conference are close with the VIII Congress of the Network of Islands and Coastal Biosphere Reserves, we encourage participants who wish to attend to the Greening the Islands International Conference to organize their trip in advance.

#### 6. Program update

Please find attached the updated program of the event. We inform that the closing dinner will be held on Thursday the 24<sup>th</sup> of May, instead of on Friday 25<sup>th</sup>, since the *Fundació Foment del Turisme* of Menorca invites the members of the Network to attend the opera on Friday night, at the *Teatre Principal de Maó* (<http://teatremao.com/event/rigoletto-xxvii-temporada-dopera-2/>). As places are limited, we kindly ask anyone interested in attending to the opera to inform us as soon as possible.

If you have any questions, do not hesitate to contact us through the e-mail [wnibr.menorca@cime.es](mailto:wnibr.menorca@cime.es)

Looking forward welcoming you in Menorca,

Menorca, 21<sup>th</sup> of March 2018